

3050 Monsarrat Ave, Honolulu, HI 96815 Phone:808-735-5500 <u>info@waikikileia.com</u> Instagram: waikikileia



Wedding & Restaurant

Effective from '	7/1/	/2023-12/	/31/	/2024
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Site Usage Fee

Ceremony only 4:00pm-6:00pm (2 hour)

\$1,800.00

Ceremony & Reception	(4 hours)	\$2,800.00
Site can be accessed	(vendors only)	3:30pm
Guests arrive		4:30pm
Ceremony starts		5:00pm
Reception starts		6:oopm
Reception finishes		8:30pm
Vendors leave		9:00pm

Reception only	(3 hours)	\$2,400.00
Site can be accessed	(vendors only)	3:30pm
Guests arrive		5:30pm
Reception starts		6:00pm
Reception finishes		8:30pm
Vendors leave		9:00pm

Rentals, decorations and catering can be arranged on your own or we can assist your needs!

PAYMENTS

Waikiki Leia establishes all new accounts with Pre-pay by Credit Card only. VISA, MASTER, AMEX, JCB and DINERS are accepted \$1,000.00 non-refundable deposit is required to book a event. Deposit is not refundable. Balance will be charged automatically on event day.

CANCELATIONS OR CHANGES

The following cancellation charges apply to any confirmed reservations: Within 30 to 21 working days prior – 30% of agreed charges Within 20 to 8 working days prior – 50% of agreed charges Within 7 days to on the wedding day – 100% of agreed charges

<u>BANQUET</u>

Final banquet counts need to be notified 7 days prior to the event day. If the final count decreases after this, you will still be charged at the same price. Instrumentation required only non-amplified music

CONFIRMATION

The booking will only take place with a signed confirmation. Every change following this must each have a signed confirmation in order for it to take effect.

GENERAL

In the event that more than 30 minutes is requested for picture-taking and set-up within the establishment, additional fees will be charged once it has been confirmed one month before the ceremony that the venue is available.

Similarly, in the event that the ceremony goes 15 minutes (or more) past the closing time stated in the contract, additional fees will be charged.

All the vendors involving your event need to be approved by the venue management.

Latest event can be held untill 8:30pm and vendors and guests need to be out our property by 9:00pm \$200.00 cleannig up fee will automatically be charged if flower petals, conffetie, pins, taped are used.